

SUMMARY STATEMENT

Driven professional with extensive experience in all facets of accounting and finance management. Provide thorough knowledge and understanding of all accounting functions, including accounts payable, accounts receivable, payroll, and internal audits. Highly analytical with solid expertise in financial and accounting analysis, combined with strong organizational, communication, and leadership abilities. Offer remarkable skills in conceptualizing, developing, and implementing strategic changes to improve team performance challenges and deliver bottom-line results. *Willing to travel locally.*

KEY SKILLS

Accounts Payable Forecasting	Accounts Receivable Financial Reporting	Corporate Finances Distribution Accounting	Budgeting & Reconciling Financial Processing
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EDUCATION

Master of Science and Administration Central Michigan University	5/2004 Mt. Pleasant, MI
Bachelor of Business Administration, Accounting Northwood University	2/2000 Midland, MI

PROGRAMS | SYSTEMS

Hyperion ♦ SAP ♦ QAD ♦ Donovan Data Systems ♦ JD Edwards ♦ Microsoft Dynamics ♦ Oracle

DENTSU AEGIS NETWORK - Detroit, MI

Director Client Accounting

2012 – PRESENT

Partner with Global Technology and Automation Center of Excellence; develop innovative solutions; optimize end-to-end processes; leverage existing technology available within the network; supervise a staff of 33.

Accomplishments:

- ✓ Managed working capital; planned, reviewed, and executed client billing, client collections, cash applications, and vendor disbursements of over **\$5B**.
- ✓ Led end-to-end process integration to onboard additional brands into the shared service function; resulted in a 30% growth in media; only increased resource needs by **20%**; invested in key leadership and analytical positions to support future growth and operational excellence.
- ✓ Created customized governance and engagement frameworks at the global, regional, local market, and functional levels; touched over **400** stakeholders formally; provided an effective platform for sponsorship, active engagement, decision-making, buy-in, and ongoing communication.
- ✓ Defined approx. **50** customized end-to-end process metrics for measuring the health/maturity of which less than **10** were prioritized for Executive Level Process Scorecards.
- ✓ Responsible for working capital forecasting and target achievements for U.S. Media Business **year-after-year**.
- ✓ Accomplished continuous improvements projects, enhanced reporting and analytics platform that resulted in a **25%** improvement in average open payables and a **5%** increase in average billings per FTE.

First Last

Accounting Manager | Controller

Accounts Payable/Receivable ♦ Operations ♦ Finance

Phone

City, ST Zip Code

Email Address

page 2/2

VISTEON CORPORATION - Van Buren Township, MI

Disbursement Manager

2011 – 2012

- ✓ Managed accounts payable and vendor master functions for North America.
- ✓ Analyzed data and current practices, revised accounts payable operations, developed and implemented policies, procedures, and systems; ensured best practices.
- ✓ Managed large volume of payments and their distribution; used appropriate control measure and experience with foreign exchange.
- ✓ Build productive working relationships with procurement and contracted services to the successful integration, maintenance, and ongoing development.
- ✓ Supervised a staff of 5.

Accounting Manager

2008 – 2011

- ✓ Managed completion of the analysis of fluctuation in account receive and payable.
- ✓ Evaluated accounts receivable balance; determined appropriate value to reserve against, based on industry norms and current economic conditions.
- ✓ Worked with internal audit to develop controls; worked with corporate accounts, business units, and plants to ensure timely and accurate recognition of revenue.
- ✓ Developed a reporting mechanism that tracked and managed revenue.
- ✓ Managed a staff of 11 analysts.

Central Billing Manager

2007 – 2008

- ✓ Developed relationships with internal customers; understood projected billing needs related to work activities.
- ✓ Reviewed sales documentation: ensured billing was processed and collected in a timely manner.
- ✓ Published weekly, monthly, and annual billing reports.
- ✓ Managed a department of 5 analysts.

Financial Analyst III

2004 – 2005

- ✓ Managed accounts receivables related to Automotive Components Holdings.
- ✓ Cultivated relationships with the treasury function; facilitated the understanding of cash needs relative to forecasting cash receipts.
- ✓ Prepared and published weekly, monthly, and annual cash forecast.
- ✓ Established annual budget with quarterly budget updates.
- ✓ Accurately predicted cash needs; developed more accurate process for creating cash forecast.

PREVIOUS WORK EXPERIENCE

Consultant - Jefferson Wells

Southfield, MI

Senior Consultant - Pierce, Monroe & Associates, LLC

Detroit, MI

Assistant Controller - Towne Mortgage Company

Sterling Heights, MI

Financial Manager - Henry Ford Health System

Detroit, MI

Lead Inventory Accountant - Technicolor Video

Detroit, MI